



PÁZMÁNY

Pázmány Péter Catholic University  
Faculty of Information Technology and Bionics



## ERASMUS+ INTERNSHIP: INTERNATIONAL RELATIONS OFFICE

The International Relations Office of the **Pázmány Péter Catholic University (PPKE), Faculty of Information Technology and Bionics (Pázmány ITK)** is seeking a motivated, open-minded and reliable **Erasmus+ intern** to support our team.

As an Erasmus+ intern, you will gain hands-on experience in the field of international relations and marketing in Budapest, Hungary's stunning capital city. This is a fantastic opportunity to broaden your socio-cultural competencies, improve your language skills, and enhance your CV with international experience.

Please note: this internship opportunity is **only available through the Erasmus+ program**.

### **What we offer:**

- A welcoming and supportive work environment at a renowned Catholic university
- Professional development in communication, marketing, IT, and organizational skills
- Work in close connection with the International Relations Office and the Public Relations Office, as well as with the Mentor Community of the Faculty; networking opportunities with students from around the world
- The chance to shape your tasks based on your strengths and interests
- Living in Budapest, one of Europe's most beautiful and dynamic cities
- Subsidized accommodation at the university dormitory, located in the heart of Budapest, alongside other international students

### **General information:**

- Receiving institution: Pázmány Péter Catholic University, Budapest, Hungary (Erasmus code: HU BUDAPES12); website: [itk.ppke.hu/en](http://itk.ppke.hu/en)
- Duration: 3-8 months (negotiable)
- Commitment: full-time
- Financial contribution: Erasmus+ internship grant should be requested from the sending university
- Accommodation: subsidized university dormitory place
- Application deadline: applications are accepted until the position is filled; start date is flexible

### **Your tasks and responsibilities will include:**

- Assisting with social media outreach, targeting current and prospective students (full-time and Erasmus+); promoting international programs
- Helping to create engaging social media content and develop creative new ideas while supporting marketing initiatives
- Contributing to organizing events for international students at the Faculty

- Updating and maintaining web pages related to the International Relations Office
- Helping to improve strategies to attract more international and outgoing students
- Assisting with desktop publishing (DTP), including brochures, flyers etc.
- Providing general support for the daily tasks of the International Relations Office

***We are looking for a candidate who:***

- Is eligible for an Erasmus+ internship (it must be applied for at the home university)
- Studies or has experience in marketing, media, communication or international relations or a related field
- Has excellent English communication skills (both written and spoken)
- Is proactive, with a hands-on approach and a positive attitude
- Has a creative mindset and enjoys coming up with fresh ideas
- Thrives in a team environment and is eager to contribute

***Preferred (but not required):***

- Is familiar with various social platforms and digital marketing tools
- Can use Canva or other DTP software
- Studies at a Catholic higher education institution or has a Catholic background
- Is fluent in Spanish, French, Italian, German or Hungarian

***How can you apply?***

If you wish to become our intern, please send your CV, language certificate(s), and motivation letter to ***international.office@itk.ppke.hu*** with the subject line “Erasmus internship application”. (A recommendation letter from your professor is an asset.)

We will conduct online interviews with the most promising candidates. You will be notified of the outcome of your application within a few days after the interview.

The successful candidate will share the core values of PPKE, which are rooted in the social and moral teachings of the Roman Catholic Church.

