

ANNOUNCEMENT

I. The Election Committee (EC) for the Election of the Doctoral Student Association of the Pázmány Péter Catholic University, authorized by the rector's instruction No. 8/2023, hereby announces the

**election of the
University Doctoral Student Association (UDSA)
of the Pázmány Péter Catholic University
to be held between**

9:00 a.m. on May 17, 2023 (Wednesday) and 2:00 p.m. on May 23, 2023 (Tuesday)

The election will be organized and conducted through the PPKE Neptun-Unipoll system.

II. The purpose of the election is to elect members of the University Doctoral Student Association Assembly of the Pázmány Péter Catholic University for a one-year term, **until the next Assembly takes office, but no later than June 30, 2024**. The official name of the Assembly (Assembly) of University Doctoral Student Association (UDSA) of the Pázmány Péter Catholic University (PPKE). The Assembly is the decision-making and executive body of the UDSA.

III. Active suffrage:

Active suffrage is granted to any active doctoral student of any functioning doctoral school of the PPKE; or doctoral candidate of any functioning doctoral school of the PPKE who started his/her relevant doctoral education before September 1, 2016.

Verification of student status will be carried out on the day of the start of the collection of nomination forms (April 28, 2023).

IV. Candidate nomination:

1. Any active doctoral student or doctoral candidate of the University who started his/her related doctoral program before September 1, 2016, as well as the person who has been admitted to the doctoral program or a passive doctoral student who commits in writing to registering for an active semester until the formation of the elected Assembly, can be nominated for the election. If the candidate fails to meet the above condition by the formation of the Assembly, the Election Committee will invalidate the election result, and the election result will be determined in accordance with Section 13 (5) of the UDSA Statute.
2. The condition for becoming a candidate is that the eligible person submits the nomination form published on the doctoral schools' website, which also includes data processing consent (in two copies, filled out and signed by hand) by May 5, 2023 (Friday) at 2 pm to the secretariat of his/her own doctoral school during opening hours or electronically to the Election Committee at tornai.kalman@itk.ppke.hu. The Election Committee may extend the nomination period for up to 5 working days.
3. The Election Committee adds the submitter of the nomination form to the list of candidates if it determines that
 - a) they do have passive voting rights in the election, and

- b) his/her introduction and presentation of goals do not contain any data or objectives that are incompatible with the spirit of the University.
4. Regarding the conditions stated in point 3, with regard to point a), the secretariat of the doctoral school provides the necessary data to the Election Committee, and with regard to point b) - in case of doubt - the rector or another designated person expresses an opinion upon the request of the Election Committee.
5. Subsequently, the secretariat of the doctoral school (program) publishes the candidate's nomination form on the website of the doctoral school after masking the Neptun ID, the consent to data management, the signature, and - if requested - the candidate's photo, from where voters can learn about the candidates.
6. Announcements related to the election may only be posted on the official websites and social media platforms of the University, the UDSA, the Doctoral Schools, and the faculties, and within the territory of the University.

V. The composition of the UDSA Assembly: The Assembly is represented by one member per doctoral school, or per scientific field in the case of the multidisciplinary doctoral school, or per program in the case of the Doctoral School of Sacred Theology, to represent the doctoral students.

VI. The regulation of the election:

1. The election takes place through direct and secret voting during the period indicated on the first page of this announcement in the PPKE Neptun-Unipoll system. The election committee can extend the election period by a maximum of 5 working days.
2. The Neptun-Unipoll questionnaire lists all candidates of the given doctoral school/program/field alphabetically. A voter can vote for one candidate only.
3. The vote must be cast personally in the Neptun-Unipoll system during the voting period, in the form of a completed form, after logging in to Neptun. The cast vote cannot be modified.
4. After the end of the voting period, the Education and Academic Office prepares a report for the election committee (hereinafter referred to as EC) on the votes cast by doctoral schools (by program/field), and sends it to the EC.
5. Based on the report, the EC compiles the votes. During the compilation, no one except EC members, the person responsible for supervising the legality, and observers delegated by the UDSA executive committee may be present in the room.
6. After the vote count, it must be recorded in a protocol which candidate received how many votes and how many valid and invalid votes were cast.
7. The election is valid if at least 25% of the participating doctoral students and doctoral candidates in full-time education at the institution, as required by Section 60 (1) (b) of the Higher Education Act, have participated and are verified. The fulfillment of this condition must be examined by doctoral schools (by program/field).
8. If the election is valid, the candidates must be ranked by the number of votes received, from the most to the least. The person ranked first on the list earns a position in the Assembly. The election is unsuccessful if multiple individuals with the same number of points are ranked first.
9. The election committee determines the election result immediately after the vote count and prepares a report on the entire election process for the rector supervising the legality and the UDSA.

- 10.** The election result must be published through the NEPTUN system within 3 working days after the closing of the ballot. The official publication time is when sending the notification email in the NEPTUN system. The election committee may also publish the election result on other platforms. Appeals can be submitted in writing with justification within 3 working days after the announcement to the election committee.
- 11.** In case of an invalid or unsuccessful election, the election must be repeated regarding the given doctoral school (program/field of study).

This announcement is a translation of the Hungarian announcement. In case of substantive or interpretive differences between the two announcements, the Hungarian version shall be authoritative.

Budapest on the 21st day of April 2023

PPKE UDSA Election
Election Committee